

DATE: / /

Pre-Start Inspection Checklist

CONCRETE DELIVERY

(Based on the VicRoads Victorian Bus and Truck Drivers Handbook)

Concrete Delivery Truck



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| MAKE: | |
| MODEL: | |
| SERIAL NUMBER: | |
| REGISTRATION: | |

If any item below is not ticked, the concrete must not be unloaded or emptied until the issue has been resolved.

Documentation Checklist

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| 1) Operator's manual | <input type="checkbox"/> |
| 2) Logbook | <input type="checkbox"/> |
| 3) Maintenance (refer to operator's manual for service intervals) | <input type="checkbox"/> |
| 4) Risk assessment/Hazard checklist | <input type="checkbox"/> |
| 5) Current Road Registration | <input type="checkbox"/> |
| 6) Driver inducted into Concrete Company's SWMSs | <input type="checkbox"/> |
| 7) Operator training/competency | <input type="checkbox"/> |
| 8) Documented proof of 'cleaning/de-dagging' agitator for each truck (maximum 3-monthly cycle) | <input type="checkbox"/> |
| 9) Driver has completed site-specific induction | <input type="checkbox"/> |
| 10) Driver has Heavy Rigid Licence | <input type="checkbox"/> |
| 11) Driver has Current Construction Industry Induction Card | <input type="checkbox"/> |

Visual Inspection Checklist

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|--|--------------------------|
| 1) Compliance/ID plates fitted to machine | <input type="checkbox"/> |
| 2) Reverse beepers/warning signals working | <input type="checkbox"/> |
| 3) Flashing lights working | <input type="checkbox"/> |
| 4) Fire extinguisher fitted and fully operational | <input type="checkbox"/> |
| 5) Tyres properly inflated and in good condition | <input type="checkbox"/> |
| 6) All controls clearly labelled, marked and operating, including lights, horn, brakes etc | <input type="checkbox"/> |
| 7) No sign of any fuel, oil or hydraulics leaks | <input type="checkbox"/> |
| 8) Truck does not sag to one side (check for flat tyres, overloading or incorrect loading) | <input type="checkbox"/> |
| 9) No cracks in windscreen | <input type="checkbox"/> |
| 10) No cracks in lights | <input type="checkbox"/> |

continued overleaf



At completion of plant inspection, confirm that the operator has completed their daily pre-start checks and entered this in their logbook.

Concrete Delivery Truck

continued



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|--|--------------------------|
| 11) Blinkers operational | <input type="checkbox"/> |
| 12) Warning horn fully operational | <input type="checkbox"/> |
| 13) Brake lights operational? | <input type="checkbox"/> |
| 14) Wheels and rims undamaged (A bent or damaged rim might cause a tyre to lose pressure or come off the rim. Multi-piece rims are under high pressure, and can explode if damaged.) | <input type="checkbox"/> |
| 15) No wheel-nuts missing (If some wheel-nuts are missing, the others have to take extra strain, and may fail. Also check for rust streaks around the wheel-nuts; this is a possible sign that wheel-nuts may be loose.) | <input type="checkbox"/> |
| 16) Tyres properly fitted, and tread neither damaged nor worn (Worn front tyres = potential loss of steering.) | <input type="checkbox"/> |
| 17) Parking brake fully operational | <input type="checkbox"/> |
| 18) Truck has fall protection for both climbing agitator ladder and standing on agitator platform | <input type="checkbox"/> |
| 19) Driver wearing safety helmet | <input type="checkbox"/> |
| 20) Driver wearing high vis-clothing/fluro safety vest | <input type="checkbox"/> |
| 21) Driver wearing correct safety footwear | <input type="checkbox"/> |

| | |
|-------------------|--|
| SITE NAME: | |
| ADDRESS: | |
| | |

NOTE At completion of plant inspection, confirm that the operator has completed their daily pre-start checks and entered this in their logbook.